

**OKLAHOMA WORKERS' COMPENSATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**DECEMBER 15, 2022 1:30 P.M.**

**STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE**

Notice of this Regular Business Meeting was filed with the Secretary of State's office Tuesday, November 23, 2021, at 3:34 p.m. in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE DECEMBER 15, 2022, REGULAR BUSINESS MEETING OF THE OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., 1<sup>st</sup> floor, Oklahoma City, Oklahoma, on December 15, 2022.

Members present: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs.

Others Present: Alexander Watkins, WCC; Andrea Delling, WCC; Ian Steedman, WCC; Lauren Hammonds Johnson, WCC; James Lawson, WCC; Tava Jones, WCC.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, Chairman Russell found a quorum present and called the meeting to order at 1:40 p.m.

**1. Discussion and Possible Action to Approve Minutes**

The minutes of the November 17, 2022, Regular Meeting of the Commission were considered for approval.

***Motion:*** Commissioner Biggs moved to approve the minutes.

***Second:*** Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

***The motion carried.***

**2. Discussion and Possible Action to Approve the Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today’s meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

*Motion:* Commissioner Biggs moved to approve the consent agenda for vouchers.

*Second:* Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried*

**3. Discussion and Approval of Dates for the Dual Self-insurance Guaranty Fund Board’s 2023 Regular Business Meetings**

In accordance with 25 O.S. § 311, the Commission is required to provide written notice to the Secretary of State by December 15 of each calendar year of the date, time, and place of its regularly scheduled meetings for the following calendar year. The Commission considered scheduling the following dates for its 2023 Self-insurance Guaranty Fund Board meeting schedule:

**SIGFB Meetings**

**Wednesdays – 1:00 p.m.                      En Banc Courtroom**

February 22, 2023

June 28, 2023

April 12, 2023

October 18, 2023

*Motion:* Commissioner Tilly moved to approve the 2023 Dual SIGFB meeting dates.

*Second:* Commissioner Biggs

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**4. Discussion and Possible Action to Approve Agreement with OMES to utilize 2<sup>nd</sup> Floor En Banc Courtroom**

The proposed Interagency Agreement will allow OMES to continue to reserve courtroom space on the 2<sup>nd</sup> floor for certain hearings, with reservations approved in advance by the Commission.

Lauren Hammonds Johnson was recognized, presented, and answered questions of the Commission.

*Motion:* Commissioner Biggs moved to approve the agreement as proposed.

*Second:* Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**5. Discussion and Possible Action to Approve the 2023 Draft Proposed Agency Permanent Administrative Rules and the Submission of Notices of Rulemaking Intent (NRI)**

The Commission considered changes to OAC 810:1-1-6, 810:10-1-3, 810:10-1-12, 810:10-5-46, 810:10-5-95, 810:15-13-1, and 810:15-13-2.

Lauren Hammonds Johnson was recognized, presented, and answered questions of the Commission.

*Motion:* Commissioner Biggs moved to approve the proposed drafted permanent rules.

*Second:* Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**6. Discussion regarding Upcoming Legislative Session and Potential Commission Request Bills**

The first day of First Regular Session of the 59<sup>th</sup> Legislature begins February 6, 2023. The Commission discussed the upcoming session and any potential request bills.

Commissioner Biggs presented and answered questions of the Commission.

*No action taken.*

**7. Discussion and Update on the CaseOK Project**

Ian Steedman was recognized, presented, and answered questions of the Commission.

*No action taken.*

**8. Discussion and Update on Denver N. Davison Building Remodel**

Chairman Russell discussed outstanding tasks to be complete during the Denver N. Davison Building remodel.

*No action taken.*

**9. Discussion and Possible Action regarding potential Safety Upgrades to WCC Office Spaces**

The Commissioners discussed safety concerns and potential improvements to offices to alleviate hazards.

*No action taken.*

**10. Discussion on Potential 2023 Commission Staffing Needs**

The Commissioners surveyed the Commission’s staff and positions and assessed potential staffing needs of the Commission.

*No action taken.*

**11. New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

*There was no new business.*

**ADJOURNMENT.....Chairman Jordan Russell**

*Motion:* Commissioner Biggs moved to adjourn.

*Second:* Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**The meeting adjourned at 2:26 p.m.**